



Job Description: Part-Time Charity Fundraiser

Vintage Trains Charitable Trust

Contract: 2.5 days per week

Salary: c. £30,000 per annum (pro-rated)

About Vintage Trains Charitable Trust

Vintage Trains Charitable Trust supports the preservation, operation, and educational use of Britain's steam heritage, centred around Tyseley Locomotive Works. The Trust ensures historic locomotives, engineering skills, and educational experiences are protected for future generations.

Role Purpose

We are seeking an enthusiastic, creative, and self-motivated Charity Fundraiser to build our fundraising capacity and help grow sustainable income for the Trust. This role requires strong marketing skills, particularly in crafting compelling charity messages, and the ability to work independently.

Key Responsibilities

- Develop and implement fundraising campaigns across digital, community, and partnership channels.
- Identify new fundraising opportunities and innovative income-generation approaches.
- Prepare compelling funding applications, donor appeals, and sponsorship proposals.
- Craft engaging messaging that communicates the Trust's charitable purpose and impact.
- Produce digital content including email campaigns, social media posts, and website updates.
- Build and maintain relationships with donors, supporters, and partners.
- Coordinate supporter events and fundraising activities.
- Maintain accurate fundraising records and provide progress reports.
- Ensure compliance with fundraising regulations and data protection requirements.

-Help prepare the Board and management of VTCT to cultivate prospective leads and increase charitable giving.

Person Specification

Essential

- Proven experience in charity fundraising or a related field.
- Strong marketing and communication skills.
- A confident self-starter able to work independently.
- Excellent written and verbal communication skills.
- Strong organisational skills and attention to detail.
- Ability to build positive internal and external relationships.

Desirable

- Experience in heritage, tourism, railways, or community organisations.
- Knowledge of fundraising legislation and best practice.
- Familiarity with CRM systems or donor databases.

Working Pattern

2.5 days per week (hours flexible by agreement). Some on-site presence at Tyseley required for events and engagement activities. Occasional weekend working.

How to Apply

Applicants should submit a CV and covering letter outlining their suitability for the role and how they meet the person specification.